



ST GEORGE'S CATHOLIC PRIMARY SCHOOL JOB DESCRIPTION

Job Title: Teacher

Immediately responsible to: Head Teacher

Job Purpose: To carry out the functions of a teacher in accordance with the Teachers' Standards and the stated aims and objectives of St George's Catholic School.

Duties and Responsibilities

ORGANISATION

- In consultation with the Headteacher, plan, design and produce teaching materials and resources appropriate to the age and ability of pupils, in line with the School Development Plan and the Teachers' Standards.
- Plan, deliver and review lessons in accordance with agreed schemes of work, ensuring progression in pupils' learning.
- Assess, record and report on the progress and attainment of pupils in line with school policies.
- Set high expectations which inspire, challenge and motivate pupils.
- Manage the classroom and resources effectively to create a positive and purposeful learning environment.
- Attend meetings and carry out administrative tasks as outlined in the Staff Handbook.
- Promote the academic progress of all pupils, providing guidance on their learning.
- Support the well-being of all pupils, providing support and guidance on social and pastoral needs.
- Implement school policies relating to attendance, behaviour, dress and health and safety.
- Participate in staff meetings and contribute to school decision-making and consultation processes.
- Engage fully in the Performance Management process and professional development activities to enhance practice and support the school's priorities.
- Demonstrate consistently high standards of personal and professional conduct.

GENERAL DUTIES

- Undertake a share of supervisory duties in accordance with published rotas.
- Participate in meetings with colleagues and parents/carers as required.

ADDITIONAL SPECIFIC RESPONSIBILITY

- Undertake the role of subject leader if required, carrying out associated responsibilities in line with school expectations.

RESOURCES

- Use relevant equipment and ICT systems (e.g. Microsoft 365, SIMS, email) effectively.
- Maintain up-to-date knowledge of external agencies and opportunities to support pupils.
- Support Learning Support Assistants in their day-to-day work.
- Ensure effective communication with all colleagues (teaching and support staff).

WE CAN OFFER YOU

- friendly and hardworking children who respond well to challenge
- a strong team working together to provide a learning environment where every child really does matter
- opportunities and training to further develop your skills
- highly supportive parents and Governors
- an annual wellbeing day in recognition of staff commitment.

SAFEGUARDING

St George’s Catholic Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All appointments are subject to satisfactory references, an enhanced DBS check, and proof of the right to work in the UK (required at interview).

Signed: _____

Date: _____