

SCHOOL CARETAKER

**St George's Catholic School
The Mount, Taunton, TA1 3NR**

Tel: 01823 284130

e-mail: office@stgeorgestaunton.uk

Age Range: 4 – 11, NOR 222

Grade 14 Point 4 – 6 (£24,404 - £25,183 pro rata, (£12.65 - £13.05 per hr)
Permanent post. Flexible hours up to 30 hours per week (early morning & late afternoon) all year round plus lettings. Job shares considered.

The governors are seeking to appoint an experienced caretaker to join our team. The successful candidate will be cheerful, self-motivated, detail-oriented and hands-on. The caretaker will be our site manager and will be part of our dedicated and hard-working cleaning team who ensure our school provides a welcoming environment for our children, staff and visitors.

Key responsibilities will include:

- Site keyholder, ensuring that the school is secure at all times
- Maintaining the school grounds, including routine inspections to identify issues, repairs, painting and landscaping
- Carry out general cleaning duties and oversee the work of the cleaning staff
- Coordinating with outside contractors for repairs and maintenance
- Ensuring a safe and healthy environment for students and staff
- Management of waste/refuse on site
- Maintain safe condition of areas of limited access (boiler and store rooms)
- Operate within the constraints of Health & Safety and COSHH regulations
- Stock control of cleaning supplies
- Service any evening/weekend lettings
- Additional duties as assigned by the headteacher or other staff members

Please apply via the County form, available on the link below, stating the strengths and interests you can offer the school.

We are committed to the safeguarding the welfare of children and expect all staff to share this commitment. This post is subject to enhanced Disclosure and Barring Service checks.

Forms available on:

https://www.st-georges-somerset.org.uk/web/job_vacancies/275862

Closing Date: Friday 14th February

Interview Date: To be arranged